

Dunlap HS Driver Education - Cooperative Driving Test Program

Beginning January 1st 2012, Dunlap High School will begin to offer the Cooperative Driver Test through the Dunlap High Driver Education Program. This will begin with third and fourth quarter behind the wheel students. (*Unfortunately, BTW students from first and second quarters will not be offered the CDTP*)

What is the CDTP?

The Cooperative Driver Testing Program is a joint effort between the Dunlap High School Driver Education Staff and the Illinois Secretary of State's Office to provide students the opportunity to become licensed as part of the approved driver education curriculum. In order to qualify for this specialized testing program, each student has to achieve a minimum of a "B" in each separate phase of the course (Classroom and BTW). The CDTP phase of driver education allows a qualified student to take their behind the wheel road-test with their high school instructor. This can save parents time and allow a student the opportunity to receive their license promptly, without having to complete a behind the wheel test when they go to the Secretary of State's office. **If a student fails** the CDTP at Dunlap High School it will count as a Failed Attempt, but the student can still have the opportunity to obtain their drivers license. Students will have to retake the road test at the Illinois Secretary of State's Driver facility. Students are allowed three attempts on the road test to obtain their driver license. (*Local SOS Drivers License Facilities are located in Peoria, Wyoming, and Lacon*)

Who is Eligible?

In order to be eligible, the student must earn a letter grade of "B" or better in the classroom phase and the behind the wheel phase of drivers education to take the State of Illinois CDTP road test. If these requirements are met and the student passes the driving exam at Dunlap High School students will be issued their test form prior to going to the Secretary of State's office. The completed test form will serve as proof that all state requirements have been met. Students may apply for their first driver license, on or after their 16th birthday after holding their instruction permit for nine (9) months.

But Remember!

However, students successfully completing the CDTP at Dunlap High School may be subject to a "random" road test to "spot check" CDTP student drivers. PLEASE keep this in mind when going to get you license that you might have to take the road test at the Secretary of State's office. Allow for more time, just in case!

Students successfully completing this program and who are not subject to a "spot check" will check in with their CDTP Road Test Form and Four (4) Forms of Identification to a full service facility. Then get in line to have their picture taken for their license to receive their first driver license.

Once Students Receive their Instruction Permit

It is *extremely important* that students get as much practice driving as possible before and during their behind the wheel phase to help their driving skills improve.

Before you go to the Secretary of State Drivers Facility Remember to do the following

- Check the DHS website – Drivers Education link to make sure you have been APPROVED to get you license.
- Have your 4 forms of Identification.
 - Courthouse Birth Certificate
 - Social Security Card
 - Proof of your Residency
 - Written Signature.
- Bring your Log Sheet that verifies that you have done your 50 hours of practice driving.
- Bring your Instruction Permit
- IF QUALIFIED, Bring your CDTP Road Test Form

Dunlap High School Drivers Education Behind the Wheel Checklist

<u>Maneuver</u>	<u>Performs Well</u>	<u>Needs Coaching</u>	<u>Cannot Perform</u>
Seat Belts	_____	_____	_____
Inside the Car Adjustments	_____	_____	_____
Starting	_____	_____	_____
Complete Stops	_____	_____	_____
Putting into Gear	_____	_____	_____
Signaling	_____	_____	_____
Braking	_____	_____	_____
Scanning down the Road	_____	_____	_____
Mirror Usage	_____	_____	_____
Tracking in a Straight Line	_____	_____	_____
Tracking on Turns	_____	_____	_____
Hand over Hand Steering / Turning	_____	_____	_____
Foot Control (Gas to Brake & Gas to Brake)	_____	_____	_____
Right Turns	_____	_____	_____
Left Turns	_____	_____	_____
Backing up	_____	_____	_____
Looking over shoulder when backing up.	_____	_____	_____
Lane Changes	_____	_____	_____

Two Point Turns	_____	_____	_____
U Turns	_____	_____	_____
Angle Parking	_____	_____	_____
Perpendicular Parking	_____	_____	_____
Parallel Parking	_____	_____	_____
Parking w/ a Uphill Grade	_____	_____	_____
Parking w/ a Downhill Grade	_____	_____	_____
Exiting Parking	_____	_____	_____
Expressway Entry (Ramps)	_____	_____	_____
Merging	_____	_____	_____
Expressway Exit (Ramps)	_____	_____	_____
Expressway Driving	_____	_____	_____
Center Left Lane Turns	_____	_____	_____
Two Way Stop-Judging Traffic	_____	_____	_____
Four Way Intersection-Right of Way	_____	_____	_____
Traffic Lights - Right Turns	_____	_____	_____
Traffic Lights – Left Turns	_____	_____	_____
Passing on a Two Lane Highway	_____	_____	_____
Off the Road Recovery	_____	_____	_____
Proper Speed Management (In good & bad weather conditions)	_____	_____	_____
Safe Following Distances	_____	_____	_____

Grading for Behind the Wheel Class

A - student driver makes no mistakes or errors in their driving

C - student driver makes 1 or 2 mistakes or errors in their driving

F - student driver makes 3 or more mistakes or errors in the driving

B's or **D's** may be used to show improvement or a decline students driving.

- These grades are given for feedback purposes only. The final grade will be a **Pass** or **Fail** on the students report card.
- Student will also be given a mid term report to let the student know what driving skills he or she needs to work on before the end of the course.
- Upon passing and completing the 6 hours of driving and 6 hours of observation, the students' information will be electronically sent to the Illinois Board of Education that the student has passed the course.
- Prior to getting your drivers license, please check the following website to make sure that you have been "approved" to get your license.
 - <https://sec1.isbe.net/driveredweb/inquiry.asp>

Or Check Dunlap HS Website and go to

Students successfully completing this program and who are not subject to a "spot check" need only to bring three forms of identification to a full service facility and get in line to have their picture taken for their license. Additional information about this program is listed throughout this pamphlet.

Based upon class performance, almost all driver education students will fall into one of the following eight categories:

- 1. A student passes all phases of driver education with a "B" in each separate phase which qualifies him/her for the Cooperative Driver Testing Program (CDTP). The student went on to meet all requirements plus the point totals of the final road test and likewise earned the privilege of not having to take the final road exam in front of a state inspector at the Driver Testing Facility.**
- 2. A student qualifies for the CDTP but is rejected on the test due to a major driver error.**
- 3. A student qualifies for the CDTP and is not rejected due to a major error but does not meet the necessary point totals to pass.**
- 4. A student successfully passes the CDTP but is subject to a spot check testing program at the Secretary of State's Driver Testing Facility.**
- 5. A student passes all phases of driver education but does not receive a "B" in each separate phase thus eliminating that person from the CDTP.**
- 6. A student fails only the behind-the-wheel (BTW) phase of the course and will need to repeat only the driving portion with a qualified instructor.**
- 7. A student fails the simulator phase of the course and, due to not meeting the state mandate of minimum driving clock hours, must repeat the driving phase of the course.**
- 8. A student fails the classroom phase of the course and must repeat the entire driver education course. (The laboratory phase (BTW) cannot precede the classroom phase.)**

Upon receipt of this envelope, all students who qualify for Category One (CDTP) should proofread the following:

- a) Make certain that your instructor has signed the blue-ink test form in two places.**
- b) Make sure your signature and your parent's signature are on the form.**
- c) Make sure that your instructor has printed your Illinois Permit Number (license # IP expiration date (on permit), name, grade of "B" or higher, high school name (Hinsdale Central), and school code (0209) on the form.**
- d) Make certain the total negative points received are between 0-35 and is marked in the appropriate box.**
- e) Make sure that the vehicle inspection box has been filled out in the upper left-hand corner.**
- f) Make sure the entire form must be filled out in pen and there can be no "white-out" marks or items crossed out.**

If any of the above items are not marked properly, it could void the test form and you would be under

the guidelines of a regular passing student. Please bring any incorrect items to the attention of the driver education coordinator.

After the completion of an approved driver education course, a student may apply for his or her Illinois driver's license using the following guidelines. All students under the age of 18 require the written permission of a legal parent or guardian in order to hold and retain an Illinois license. In applying for each student's permit, this parental permission has already been granted and will simply carryover to the license. Parents should be aware, however, that even after their son or daughter has become licensed, and they will still need your permission to hold their license until they are 18 years old. If situations arise which warrant the rescinding of this permission, a parent can simply contact the Illinois Secretary of State's Driver Testing Facility in writing.

It is imperative that parents and students understand the implications of violating the Illinois Curfew Law and the direct result of these infractions. If you are *under the age of 17* and you drive after curfew hours, you must have a parent, legal guardian or someone 18 or older sitting beside you or you will also have an invalid license or permit. Your parent(s) or legal guardian *must approve* of this person. *Curfew in the State of Illinois is Sunday through Thursday, 11:00 PM to 6:00 AM, and Friday and Saturday nights, 12:00 AM to 6:00 AM, and is in effect 365 days of the year with few exceptions.* Remember, this includes holidays, summer vacations, coming home from concerts, and any other situations that would create a curfew violation. Stated more simply, if you violate curfew, you have no license.

Upon the successful completion of a driver education course, a student may apply for his or her Illinois driver's license at one of the full-service Driver Testing Facilities. All students who passed the Cooperative Driver Testing Program **MUST** go to either the Lombard testing facility at 837 S. Westmore Ave. (Meyers Road turns into Westmore Ave. just north of Roosevelt Road) and is located in the Eastgate Shopping Center or the Naperville testing facility located on 75th Street. All other students have a choice of facilities.

The Lombard testing facility is open Tuesday thru Saturday and is closed Sunday, Monday, and all state and national holidays.

Tuesday hours: 9:00 AM - 7:00 PM

Wednesday-Friday hours: 8:00 AM - 5:30 PM

Saturday hours: 8:00 AM - 12:00 PM

The phone number for this office is 629-0380 in case you need to contact them. Other offices are located in Hillside and Elgin.

Students applying for their license must bring or meet the following requirements:

1. Must be at least 16 years old.
2. Must have four forms of ID (student ID, certified copy of birth certificate, social security card, and passport, to name just a few. (See enclosed sheet.)
3. Must bring insurance card for the vehicle you are being tested in.
4. Must have a valid permit and exam receipt (stapled together). (Exam receipt is the permit.)
5. A car you are used to driving (must go through a safety inspection and have a valid license or license sticker).
6. A person 21 years or older and who has had their driver's license for one year or more.
7. For CDTP students only, the blue ink test form (enclosed in this envelope).
8. Form used to verify that you logged in a minimum of 50 hours of practice driving with a parent (separate from driver education).

Students in the CDTP should remember to double check all information on the test form and understand that you are subject to a spot check whereby you will need to perform a road test in front of a state inspector regardless of passing the program at Hinsdale Central.

Any student that receives a CDTP certificate but whose birth date falls on one of the "spot check dates" will be required to complete a road test examination at a full-service facility. Students will only receive one CDTP certificate and if it is lost is *non-replaceable*.

Upon entering the driver testing facility, all students should enter the information line with all of the above information listed throughout this pamphlet. Any changes or misprints on your permit should

be brought to the attention of one of the clerks at this time. Students who passed the CDTP will simply be processed directly into the area where your license picture will be taken. Processing time should be under a half-hour depending on how busy the facility is when you go. All other students should expect to be at the facility for at least 1-2 hours, again depending on how busy the facility is.

Good luck with your driving! If I can be of any further assistance to you or your family, please do not

hesitate to call. THE CDTP phase of driver education allows a qualified student to take their behind the wheel test with their high school instructor. This can save a lot of time and allow a student the opportunity to receive their license promptly, without having to complete a behind the wheel test when they go to the Secretary of State's office. In order to be eligible, the student must earn a letter grade of "B" or better in the classroom phase and be a competent enough driver to pass the "On the road" State exam. If these requirements are met and the student passes the driving exam at Stevenson High School, their test form will be issued to the student prior to going to the Secretary of State's office. The completed test form will serve as proof that all state requirements have been met. Students may apply for their first drivers license, on or after their 16th birthday.

The test form must be signed by all the appropriate individuals before it will be accepted by the Secretary of states office. Please check to make sure that all signatures are present.