

Building Leadership Team Session #2

November 16th, 2010 - Weaver Ridge/Carlyle Room (main floor)

8:30am – 3:00pm

Time	Item
8:00 – 8:30	Social/Morning Refreshments
8:30 – 8:45	Welcome, Housekeeping, Agenda
8:45 – 9:45	Workshop Agenda Items <ul style="list-style-type: none"> • Review 2010-11 Key Tasks • <i>ACTIVITY:</i> Review BLT Norms • <i>ACTIVITY:</i> The World Café (Quality Tool); District Sharing • <i>ACTIVITY:</i> Planning to Draft the School Improvement Plan (SMART Goals) • <i>ACTIVITY:</i> Planning for Data: School Data Center/Balanced Scorecard • <i>ACTIVITY:</i> Review PLC Culture Shift Self Assessment/Reflection and Plan Next Steps Based on Need Areas • Team Time/Planning
9:45 – 10:00	Break
10:00 – 11:30	(Continue) Workshop Agenda Items Above
11:30 – 12:15	Lunch
12:15 – 1:30	Professional Learning Communities; Implementation in 2011-12 <ul style="list-style-type: none"> • Setting the Stage for Professional Learning Communities • Sharing/Presenting PLC Information to All Teachers • Team Time/Planning
1:30 – 1:45	Break
1:45 – 2:30	(Continue) Professional Learning Communities; Implementation in 2011-12
2:30 – 3:00	Wrap Up/Meeting Evaluation/Team Planning Time
3:00	Team Planning Time Continued and/or Dismiss

Building Leadership Team Next Steps/To Do List

What	Who	Due/When
Finalize the school's Plan on a Page (include mission and SMART goals)	BLT	1-11-11 (Next Mtg.)
Create 1 st draft of the School Improvement Plan	BLT	1-11-11 (Next Mtg.)
Share PLC information with all staff	BLT	1-14-11 (SI Day)
Post your school's data center and 1 st draft of balanced scorecard	BLT	1-11-11 (Next Mtg.)
Attend next meeting on January, 11th and be prepared to share/report: <ul style="list-style-type: none"> • Final copy of the school plan on a page • 1st draft of the School Improvement Plan • A photo of your school's data center • 1st draft of your school's scorecard • Steps taken to build a PLC foundation at your school 	BLT	1-11-11 (Next Mtg.)

SMART Goals

S – Specific (What do we want to measure?)

M – Measurable (How are we going to measure it?)

A – Attainable (Is this a reasonable goal?)

R – Results-oriented (What will the goal look like when it has been reached?)

T – Time-Bound (When should we meet the goal?)

Specific:

Measurable:

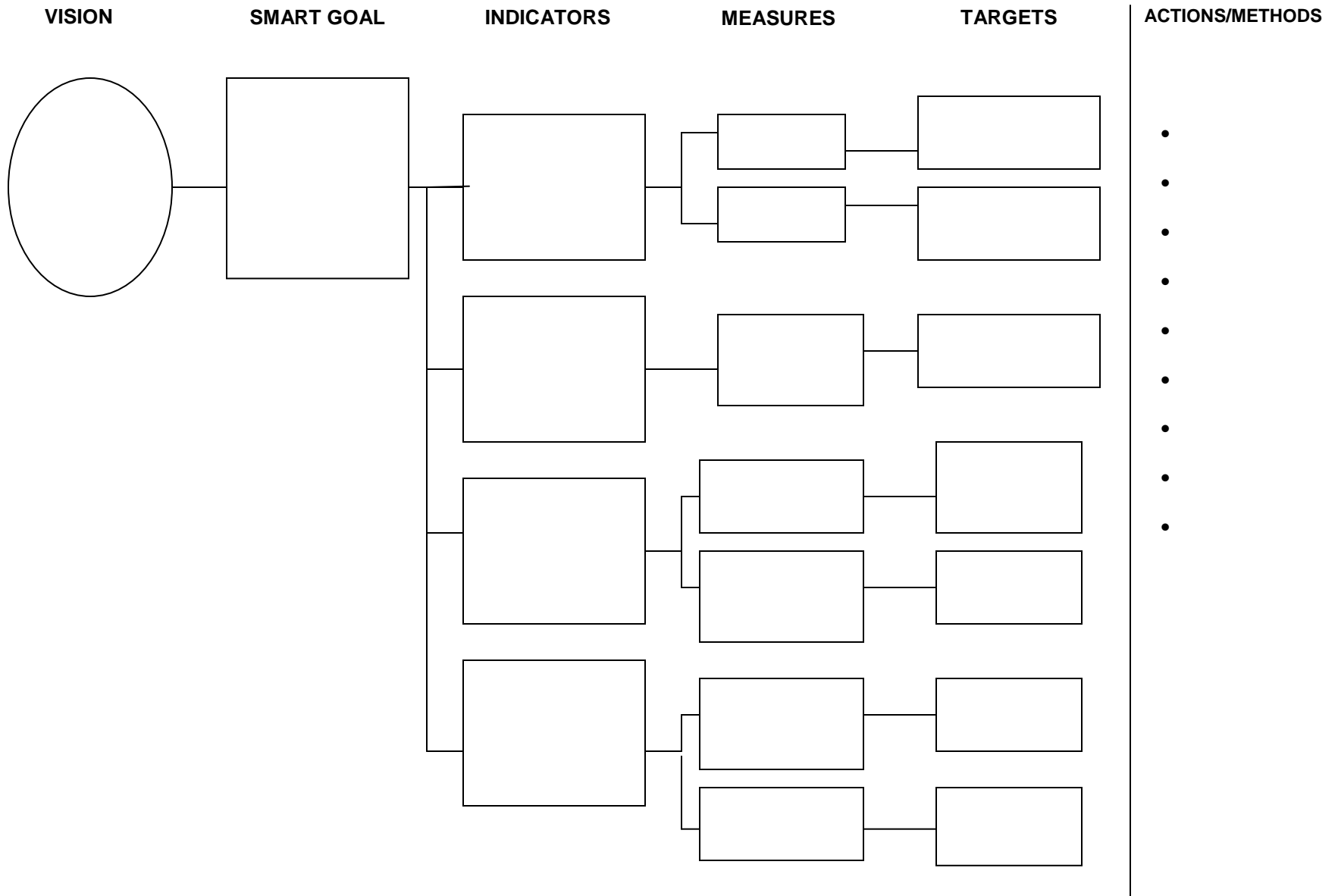
Attainable:

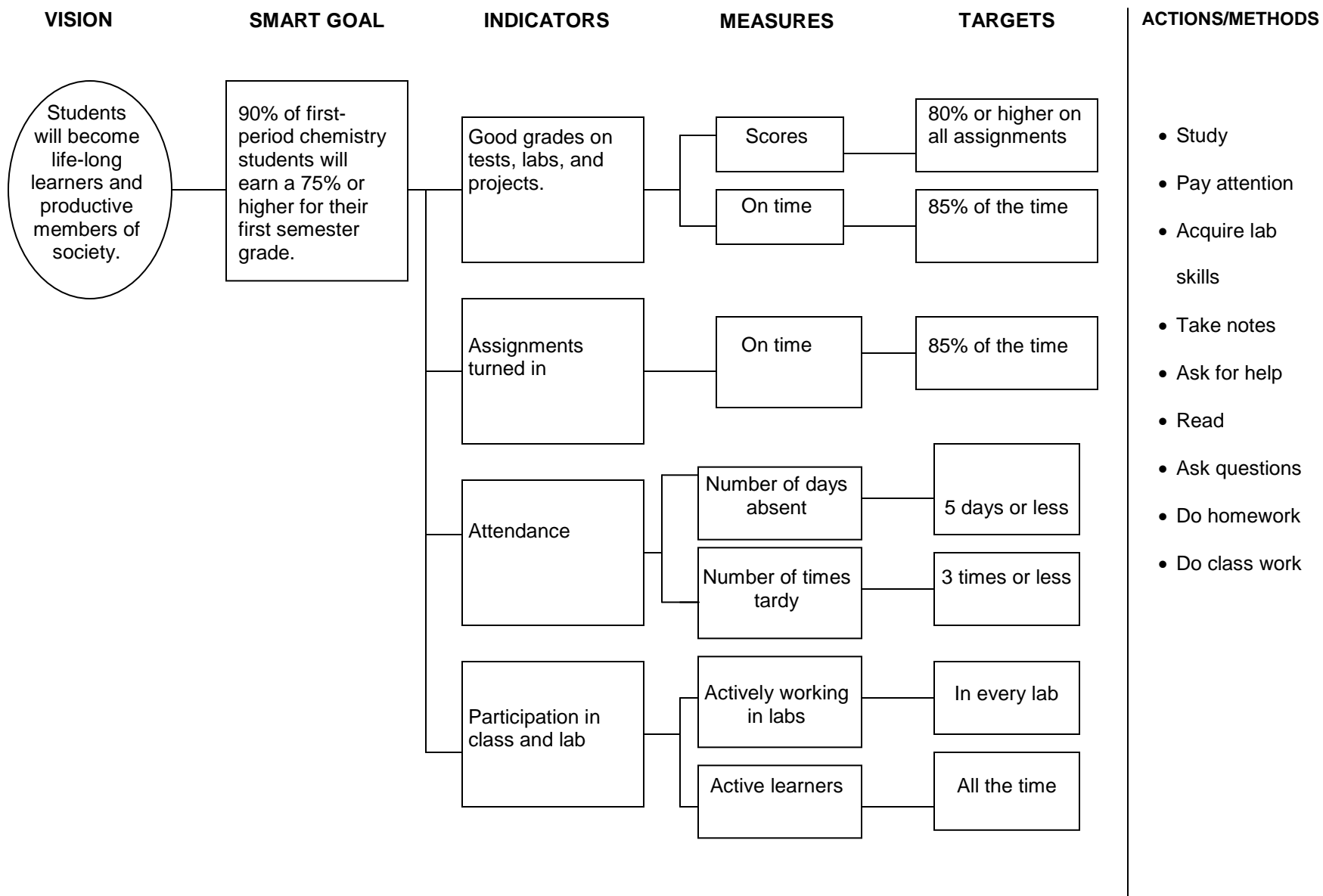
Results-oriented:

Time-bound:

Your SMART Goal:







Dunlap Community Unit School District 323

Strategic Plan – Goal

Goal Area: 21 st Century Learning	Goal Champion: Lonna Anderson
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1.) State the SMART goal (Specific, Measurable, Achievable, Results-oriented, Target date).

During the 2010-11 school year, the Executive Director of Curriculum and Instruction will facilitate a process that empowers all students to excel in a global society as measured by a presentation to the Board of Education (June 2011) that describes the future state of 21st Century Learning in the District.

2.) Describe data sources consulted and a summary analysis of the data that indicate the need for the goal.

Currently there is a lack of evidence that 21st Century skills are being taught and practiced within the District. The secondary curriculum council members have identified the review of middle school exploratory courses as a curriculum priority as a means for implementing 21st Century learning.

3.) Identify the correlation of the stated school improvement goal to the District Strategic Plan.

Check all that apply:

- GOAL 1: To Continuously Improve Student Growth and Achievement
- GOAL 2: To Obtain a Satisfying and Productive Classroom and School Learning Environment
- GOAL 3: To Achieve a Satisfying and Productive Classroom and School Teaching Environment
- GOAL 4: To Ensure a Satisfying and Productive Partnership with Families and the Community
- GOAL 5: To Obtain Efficient, Effective, and Equitable Use of Resources

4.) Summarize how this goal will be measured. What will be the evidence of goal attainment?

The presentation to the Board of Education will share the Leadership Committee's definition of 21st Century learning, current gaps, and identified actions that will be needed to ensure the implementation of 21st Century learning.

Strategic Plan - Action Plan

SMART Goal: During the 2010-11 school year, the Executive Director of Curriculum and Instruction will ensure curriculum courses and resources empower all students to excel in a global society as measured by recommendations presented to the Board of Education during the school year in preparation for the 2011-12 school year.				
Description of Proposed Action/Activity (What is going to be done to address this goal?)	Research/Rationale For Activity (Explain how best practices and research justify this activity)	Results (What will be the evidence of completion of the activity?)	Resources (Funding Source & Cost)	Timeline (When will the activity occur?)
<input type="checkbox"/> Leadership and curriculum groups will define the future state and characteristics of 21 st Century learning/skills in the Dunlap schools. <input type="checkbox"/> Complete a gap analysis comparing our desired and current state of learning, specifically: <ul style="list-style-type: none"> • Gather perceptual data from stakeholders • Review courses, programs, schedules, and assessments for evidence of 21st Century learning • Utilize curriculum maps to review and analyze evidence of 21st Century learning as defined by the District stakeholders <input type="checkbox"/> Identify actions needed to move the District's school from the current state to the desired state of 21 st Century learning. <input type="checkbox"/> Presentation to the Board of Education	<p>21st Century learning is embedded within the District's vision and mission statements.</p> <p>Business, industry, policy makers, and educational leaders have united to identify skills and learning needed for success in the work place.</p>	<p>Definition and description of the characteristics of 21st Century learning/skills</p> <p>Data as to the current state of 21st Century learning in the Dunlap schools</p> <p>Identified gaps between desired and current status</p> <p>Curriculum maps and reports</p> <p>Presentation of actions needed to implement the desired state of 21st Century learning</p>	<p>PD materials</p> <p>Professional Development Time</p> <p>Atlas software (no costs)</p> <p>Curriculum Council Meetings</p> <p>Department leadership period</p>	<p>Fall 2010 -In progress</p> <p>Fall 2010</p> <p>Fall/Winter 2010/11</p> <p>Spring 2011</p> <p>Spring 2011</p> <p>June 2011</p>

Building Leadership Team Workshop – Participant Feedback

Please Circle One		
High School	Middle School	Elementary

- | | Strongly Disagree | | | | Strongly Agree |
|--|--------------------------|---|---|---|-----------------------|
| 1. Overall, the workshop was well organized. | 1 | 2 | 3 | 4 | 5 |
| 2. The program included an effective level of participation and involvement. | 1 | 2 | 3 | 4 | 5 |
| 3. Facilities and accommodations were conducive to learning. | 1 | 2 | 3 | 4 | 5 |
| 4. This workshop provided the necessary ingredients for us to have an effective learning experience. | 1 | 2 | 3 | 4 | 5 |
| 5. We will be able to use the information and/or skills acquired through this workshop to improve our effectiveness as a Building Leadership Team. | 1 | 2 | 3 | 4 | 5 |

6. Plus/Delta comments:

<p style="text-align: center;"><u>Plus</u> (What did you like about today's workshop?)</p>	<p style="text-align: center;"><u>Delta</u> (What could we have done differently?)</p>
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7. Please list any topics you would like to see addressed at Building Leadership Team workshops.

8. Because of today's workshop, our team will: